



Council

Date: Thursday, 16 May 2019
Time: 10.00 am
Venue: Committee Suite, South Walks House,
Dorchester, DT1 1EE

Membership: (Quorum 21)

The Council membership is listed on the following page.

Chief Executive: Matt Prosser, South Walks House, South Walks Road,
Dorchester, Dorset DT1 1UZ (Sat Nav DT1 1EE)

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Membership of Dorset Council

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Jon Andrews	Andrew Kerby
Rod Adkins	Paul Kimber
Michael Barron	Rebecca Knox
Peter Barrow	Noc Lacey-Clarke
Shane Bartlett	Howard Legg
Pauline Batstone	Robin Legg
Derek Beer	Cathy Lugg
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David Bolwell	David Morgan
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Ryan Holloway	Peter Wharf
Ryan Hope	Kate Wheller
Robert Hughes	Sarah Williams
Nick Ireland	John Worth
Sherry Jespersen	
Carole Jones	

A G E N D A

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1 ELECTION OF CHAIRMAN

Hilary Cox, as Chairman of the Shadow Council to preside over the election of the Chairman of Council for 2019/20.

2 ELECTION OF VICE-CHAIRMAN

To elect the Vice-Chairman of Council for 2019/20.

3 APOLOGIES

To receive any apologies for absence.

4 DECLARATIONS OF INTEREST

To receive any declarations of interest.

5 ANNOUNCEMENTS

To receive any announcements from the Chairman of Council or the Chief Executive.

6 ELECTION OF LEADER

To elect the Leader of Council for 2019/20.

7 APPOINTMENT OF DEPUTY LEADER AND PORTFOLIO HOLDERS

To note the Deputy Leader of Council and Cabinet membership/portfolio holders as appointed by the Leader of Council.

8 LEADER'S ANNOUNCEMENTS

To receive any communications from the Leader of Council.

9 PUBLIC PARTICIPATION

To receive questions, statements, petitions or deputations on the business of the Council in the following order:

- (a) Questions and statements from Town and Parish Councils
- (b) Questions and statements from those living or working in the Dorset Council area.
- (c) Petitions
- (d) Deputations

10 APPOINTMENTS TO COMMITTEES, JOINT COMMITTEES AND APPOINTMENT OF COMMITTEE CHAIRMEN AND VICE-CHAIRMEN 5 - 10

To consider a report by the Corporate Director, Legal & Democratic (Monitoring Officer).

11 APPOINTMENTS TO OUTSIDE BODIES, JOINT BODIES, WORKING GROUPS AND PANELS 11 - 16

To consider a report by the Corporate Director, Legal and Democratic (Monitoring Officer).

12 AMENDMENT TO WOOL PARISH COUNCIL PRECEPT AND COUNCIL TAX CHARGES 17 - 18

To consider a report by the Head of Revenues and Benefits.

13 QUESTIONS FROM COUNCILLORS

To receive any questions from councillors. Written notice of questions to be submitted to the Corporate Director, Legal and Democratic 5 clear working days before the meeting.

14 URGENT ITEMS

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.



Date of Meeting: 16 May 2019
Lead Officer: Jonathon Mair, Corporate Director, Legal & Democratic (Monitoring
Officer)

Executive Summary:

In accordance with the council's procedural rules appointments to committees will be confirmed at the Annual Meeting of Council.

Full Council is therefore invited to review the allocation of committee seats and make appointments to committees and joint committees for the year 2019-20 in accordance with the wishes of the political groups. Full Council is also asked to delegate authority to Political Group Leaders to make in-year changes to committee appointments.

The nominations to committees from the Political Group Leaders will be tabled at the meeting or circulated prior to the meeting if available.

The Constitution also provides for appointment of committee Chairmen and Vice-Chairmen to be made by Full Council. The nominations for Chairmen and Vice-Chairmen will be tabled at the meeting or circulated prior to the meeting if available.

Equalities Impact Assessment:

There are no equalities implications associated with this report.

Budget:

There are no budget implications associated with this report.

Risk Assessment:

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: LOW
Residual Risk LOW

Other Implications:

There are no other implications associated with this report.

Recommendation:

1. That the allocation of committee seats and the appointments to committees and joint committees, as nominated by the Political Group Leaders, be approved for 2019/20.
2. That delegated authority be given to Political Group Leaders to make in-year changes to appointments.

3. That the nominations for committee Chairmen and Vice-Chairmen be approved.

Reason for Recommendation:

To comply with Dorset Council's Procedure Rules (as set out in the Constitution).

Appendices:

Appendix 1 – Allocation of committee seats.

Appendix 2 – Nominations to committees (to be circulated separately).

Appendix 3 – Nominations for committee Chairmen and Vice-chairmen (to be circulated separately).

Background Papers:

None

Officer Contact

Name: Susan Dallison, Democratic Services Manager

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1. Political Groups and Percentage Entitlement

1.1 Where the membership of the council is divided into political groups the council is required to review and allocate the total number of seats on ordinary committees in accordance with the political strength of each political group. All members of the council belong to one of the 5 political groups of Dorset Council.

1.2 The number of members of the political groups and the overall percentage entitlement to committee seats is as follows:

Conservative – 43 members (52.43% entitlement)

Liberal Democrat – 29 members (35.36% entitlement)

Green – 4 members (4.87% entitlement)

ALL (Independents) – 4 members (4.87% entitlement)

Labour – 2 members (2.43% entitlement)

2. Allocation of Committee Seats and Appointments to Committees

2.1 The number of seats on ordinary committees are allocated to each political group in the same proportion as the overall strength of each political group as far as practicable. This excludes the Cabinet and any other committee for which political balance is not required.

2.2 In addition, where a political group has a majority of the seats on the council it must also have a majority on each individual body to which appointments are made.

2.3 However, the council may waive the political balance rules for any committee(s) where the council wishes to appoint an alternative number of members from political groups. In order for political balance to be waived no member must vote against this

motion, an objection by a single member would make it necessary to apply strict proportionality.

- 2.4 The allocation of committee seats to political groups is set out at Appendix 1.
- 2.5 The Political Group Leaders have been asked for their nominations to committees in accordance with the allocation of committee seats. The list of committee nominations will be circulated to all members as soon as it is available.

3. Joint Arrangements

- 3.1 The Pension Fund Committee comprises 5 members of the Dorset Council (not more than 2 being also appointed to the Cabinet), 3 persons nominated by Bournemouth, Christchurch and Poole Council and 1 person nominated by the unions.
- 3.2 The Dorchester Markets Joint Panel comprises 8 members of Dorset Council, of whom 2 should represent wards wholly or mainly within the area of the former Dorchester Borough Council (except where such appointment would result in an appointee being a member of the town council). Plus 6 members of the Dorchester Town Council.
- 3.3 The Health and Wellbeing Board comprises of 18 persons, including 3 members of Dorset Council, all of whom shall be nominated by the Leader of Council, 1 of which may be the Leader. The Council is asked to appoint the following members to the Health and Wellbeing Board: -
The Leader of Council
The Cabinet member for health
A Cabinet member (nominated by the Leader of Council)
- 3.4 The Joint Public Health Board consists of 2 members drawn from each of the executives of Dorset Council and Bournemouth, Christchurch and Poole. The Leader of Council will make the appointments to the public health board from the membership of the Cabinet. In addition Dorset Council may also nominate one non-executive member to attend the public health board as a non-voting member.

4. Appointment of Committee Chairmen and Vice-Chairmen

- 4.1 In accordance with the Constitution, the appointment of committee Chairmen and Vice-Chairmen will take place at the Annual Meeting of Full Council, unless Full Council agrees alternative arrangements. No councillor shall be Chairman of more than one committee and Vice-Chairman of more than one other committee except with the consent of Full Council.

- 4.2 The Constitution provides for the following committee Chairmen and Vice-Chairmen to be appointed:-

Health Overview and Scrutiny Committee

People Overview and Scrutiny Committee

Place Overview and Scrutiny Committee

Resources Overview and Scrutiny Committee

Appeals Committee

Audit and Governance Committee (the Chairman will be from the largest political party that is different from the Leader)

Harbours Committee (no co-optee can be appointed as either the Chairman or Vice-Chairman)

Health and Wellbeing Board
Licensing Committee
Staffing Committee (The Chairman will be the Leader of Council if appointed to the committee)
Strategic Planning Committee
Eastern Area Planning Committee
Northern Area Planning Committee
Western & Southern Planning Committee

- 4.3 A list of the nominations for committee Chairmen and Vice-Chairmen will be circulated as soon as it is available or tabled at the meeting. The Chairman and Vice-Chairman of the Pension Fund Committee will be appointed at the first meeting of the committee.
- 4.4 In accordance with the Constitution the Leader of Council will be the Chairman of the Cabinet and the Deputy Leader will be the Vice-Chairman of the Cabinet.

Committee	Conservative 43 Members 52.43% of seats	Liberal Democrat 29 Members 35.36% of seats	Green 4 Members 4.87% of seats	Independent 4 Members 4.87% of seats	Labour 2 Members 2.43% of seats
	No. of seats	No. of seats	No. of seats	No. of seats	No. of seats
Health O&S (10)	6	4	0	0	0
People O&S (10)	6	4	0	0	0
Place O&S (10)	6	4	0	0	0
Resources O&S (10)	6	4	0	0	0
Audit & Governance (10)	5	3	1	1	0
Appeals (15)	7	5	1	1	1
Staffing (5)	3	2	0	0	0
Harbours (6)	3	2	0	0	1
Licensing (15)	7	5	1	1	1
Pension Fund (5)	3	2	0	0	0
Strategic Planning (12)	6	4	1	1	0
Northern Area Planning (12)	6	4	1	1	0
Eastern Area Planning (12)	6	4	1	1	0
Western & Southern Planning (12)	6	4	1	1	0
Actual Total	76	51	7	7	3
Total Places Proportionately out of 144 seats	76	51	7	7	3

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Date of Meeting: 16 May 2019

Lead Officer: Jonathan Mair – Corporate Director: Legal and Democratic
(Monitoring Officer)

Executive Summary:

This report seeks the appointment of members to outside bodies, joint bodies and other working groups and panels. Three appendices to the report provide lists of the bodies serving the Dorset Council area, which are broadly split into joint bodies and other significant bodies, outside (external) bodies, and local member appointments.

Due to the time available for political groups to consider appointments to all bodies, Group Leaders have been asked to provide their nominations (to be shared at the meeting) to serve on joint bodies and other significant bodies, including national associations, which require urgent appointment (Appendix 1). Appointments to these bodies are in accordance with political proportionality which provides for political groups to have the same proportion of places on bodies as their share of the total membership of the Council.

Delegation is sought to enable the Monitoring Officer to make appointments and fill vacancies after consultation with Group Leaders for all bodies following the Full Council meeting on 16 May 2019. Appointments to outside bodies at Appendix 2 will be undertaken as a priority following the meeting.

In addition, approval is sought to a range of local member appointments which are detailed at Appendix 3.

This report also seeks a fundamental review of appointments to all bodies, which will consider their terms of reference to refine the list where necessary as the bodies included in the report have all been drawn from the former sovereign councils. This review will ensure that membership and participation reflect the contribution of the body to the work of the Council, to emerging priorities identified in the corporate plan, and/or the value of the Council's participation and its impact on communities and residents of Dorset. It is suggested that a Task and Finish Group of five members, to be nominated by Group Leaders on a proportional basis, undertake the review.

All appointments will be held until the next Council elections, or until the outcome of the review of appointments changes the bodies that the Council wishes to contribute to.

Equalities Impact Assessment:

This report does not contain a new strategy/policy/function and therefore does not require an impact equality assessment. However, the fundamental review of all bodies may require an EqlA to be completed in due course.

Budget:

Travelling and subsistence allowances are claimable by members in respect of some of these organisations, as set out in the Members Allowances Scheme.

There is an inherent budgetary impact on the Council of making appointments to outside bodies, partnerships and other bodies in relation to the cost of members' travel to attend meetings and further cost of attending any specific conferences and training associated with these bodies.

Risk Assessment:

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: LOW

Residual Risk LOW

Other Implications:

None

Recommendations:

1. That the appointment of councillors to joint bodies and other significant bodies at Appendix 1, in accordance with political proportionality, be approved;
2. That delegated authority be granted to the Monitoring Officer, after consultation with Group Leaders, to make appointments and to fill vacancies where appropriate;
3. That the appointment of councillors to local member positions at Appendix 3 be approved; and,
4. That a fundamental review of appointments be undertaken by a Task and Finish Group comprising five members, to be nominated by Group Leaders, and for the review to be reported back to Council on 17 October 2019.

Reason for Recommendations:

To support good governance through appointments to bodies of a statutory responsibility or have a community value to the Council.

Appendices:

Appendix 1 – Joint Committees and Other Significant Bodies

Appendix 2 – Outside Bodies, Working Groups and Panels

Appendix 3 – Local Member Appointments

Background Papers:

None

Officer Contact:

Name: Lee Gallagher, Democratic Services Manager

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Joint Bodies and other Significant Bodies

Body	Dorset Council Places	Conservative	Liberal Democrat	Green	Labour	Independent
Adult Placement Approval Panel	2	1	1	0	0	0
Children Out of School Management Committee	2	1	1	0	0	0
Corporate Parenting Board	7	4	3	0	0	0
Dorset Adoption Agency's Panel	1	1	0	0	0	0
Dorset and Wiltshire Fire and Rescue Authority	4	2	2	0	0	0
Dorset Area of Outstanding Natural Beauty Partnership Board	2	1	1	0	0	0
Dorset Coast Forum	2	1	1	0	0	0
Dorset Community Safety Partnership	6	3	2	1	0	0
Dorset Farms Liaison Panel	5	3	2	0	0	0
Dorset Fostering Agency Panel	2	1	1	0	0	0
Dorset Local Access Forum	1	1	0	0	0	0
Dorset Police and Crime Panel	5	3	2	0	0	0
Joint Archives Advisory Board	4	2	2	0	0	0
Learning Disability Partnership Board	2 +1 substitute	1 (x1 sub)	1 (x1 sub)	0	0	0
Minerals and Waste Policy Joint Advisory Committee	4 (incl exec member) + 4 substitutes	2 (x2 sub)	2 (x2 sub)	0	0	0
Pan-Dorset Community Safety and Criminal Justice Board	4 (drawn from the Community Safety Partnership above)	2	2	0	0	0
Pension Board	1	1	0	0	0	0
Schools Forum	2	1	1	0	0	0
Schools Organisation Capital and Admission Group	4	2	2	0	0	0
Standing Advisory Council for Religious Education	3	2	1	0	0	0
Stour Valley and Poole Partnership Joint Committee	2	1	1	0	0	0
Stour Valley and Poole Partnership Joint Scrutiny Panel	3	2	1	0	0	0
Strategic Planning Forum	9	5	3	1	0	0
Tricuro Executive Shareholder Group	5	3	2	0	0	0

National Bodies

Body	Dorset Council Places	Conservative	Liberal Democrat	Labour	Green	Independent
Local Government Association General Assembly	4	2	2	0	0	0
Local Government Association Coastal Special Interest Group	1 +1 substitute	1 (+1 sub)	0	0	0	0
Local Government Association South West Branch	1	1	0	0	0	0
The Districts Council's Network	2 (1 sub)	1 (+1 sub)	1	0	0	0

Outside Body Appointments

Body	Dorset Council Places	Notes
Accountable Body for LEADER Programme 2015-2020 (North)	1	Northern Dorset Member
Accountable Body for LEADER Programme 2015-2020 (South)	1	Southern Dorset Member
Artsreach	2	
Bournemouth International Airport Consultative Committee	1	
CCG Multi Agency Stake Holder Group (ICS Forum now) renames Jan 2019	1	
Citizens Advice Bureau (East Dorset)	2	
Citizens Advice Bureau	1	
Citizens Advice Bureau (North Dorset)	2	
Citizen's Advice Bureau Management Committee (Purbeck)	1	
Council of Governors of Royal Bournemouth and Christchurch Hospitals	1	
Dorset HealthCare University NHS Foundation Trust Council of Governors	1	
Dorset and East Devon Coast World Heritage Site Steering Group	1	
Dorset and East Devon Fisheries Local Action Group	3	including Executive member
Dorset Archaeological Committee	2	
Dorset County Hospital NHS Foundation Trust Council of Governors	1	
Dorset Healthcare Trust Council of Governors	1	
Dorset Heathlands Advisory Group	3	
Dorset Local Nature Partnership Board	1 (1 sub)	
Dorset Natural History and Archaeological Society (County Museum)	1	
Dorset Race Equality Council	1	
Dorset Rail Partnership	1	
Dorset Safeguarding Adults Board	1 (1 sub)	
Dorset Safeguarding Children's Board	1	
Dorset Strategic Road Safety Partnership Steering Committee	1	Executive Member
Dorset Volunteer Centre	1	
Dorset's Village of the Year Competition	1	
East Dorset Heritage Trust	2	
Homelessness Forum East	Approx. 4	Executive member plus one from each political group
Homelessness Forum West	Approx. 4	Executive member plus one from each political group
Jurassic Coast Trust	1	
Limited Liability Partnership Members Board (North area)	3	incl exec member (same members as the other LLP Boards)
Limited Liability Partnership Members Board (Weymouth area)	3	incl exec member (same members as the other LLP Boards)
Limited Liability Partnership Members Board (West area)	3	incl exec member (same members as the other LLP Boards)
Parking and Traffic Regulations London Adjudication Joint Committee	1	
Police and Crime Commissioner Engagement Forum	1	
Poole Hospital NHS Foundation Trust Council of Governors	1	
Purbeck Community Rail Partnership	1	
Purbeck Fairtrade Group	1	
Purbeck Film Festival Committee	1	
Purbeck Rail Partnership	1 (1 sub)	
Red House Museum (Christchurch) Joint Management Committee	2	
Revenues and Benefits Board	2	
Revenues and Benefits Partnership Board	2	
Rural Services Network	1	
Safewise	2	
Safewise (Local Weymouth Board)	1	
Shared Joint Consultative Group	2	
Shared Lives Approval Panel	1	
South West Audit Partnership Board	1 (1 Sub)	
South West Councils	1 (1 Sub)	Leader and Deputy Leader
South West Councils Employers Panel	1 (1 Sub)	Leader or Portfolio for HR, plus 1 sub
Southern Inshore Fisheries and Conservation Authority (Southern IFCA)	2	
SPARSE Rural and Rural Services Network	1	
Standing Conference on Problems Associated with the Coastline	1 (1 sub)	
Strategic Alliance for Children and Young People	1	
Wessex Regional Flood and Coastal Committee	1 (1 sub)	
West Dorset Community Partnership	1 (1 Sub)	
Western Area Transport Action Group (WATAG)	2	
Weymouth and Portland Partnership Board	1 (1 Sub)	
Women's Refuge Welfare Board	2	

Local Member Appointments

Body	Dorset Council Places	Notes
ArtsLink Sherborne	1	Sherborne (from 3)
Beacon Hill Landfill/Quarry Liaison Committee	2	Corfe Mullen
Binnegar Environmental Park Liaison Committee	1	South East Purbeck
Beaminster and Village Local Area Partnership	1	Beaminster
Beaminster Community Sports Group	1	Beaminster
Beaminster Museum Trustees	1	Beaminster
Beaminster Youth Centre Management Committee	1	Beaminster
Blandford Leisure Centre Consultative Group	1	Blandford (from 2)
Blandford Youth Centre and Information Shop - TREADS Management Committee	1	Blandford (from 2)
Blandford Youth Centre Management Board	1	Blandford (from 2)
Board of Weymouth BID	2	Weymouth area
Bridport and West Bay Coastal Community Team	1	Bridport
Bridport Arts Centre	1	Bridport
Bridport Citizen's Advice Bureau	1	Bridport
Bridport Community Fund Panel	4	Bridport (3) and Chesil Bank (1)
Bridport Local Area Partnership	1	Bridport
Bridport Youth Centre Management Committee	1	Bridport
Compton Abbas Airfield Consultative Committee	1	Beacon
Council of Management of Swanage Railway Trust	1	Swanage
Cranborne Chase A.O.N.B Group (Partnership Board)	1 (1 Sub)	Cranborne Chase
Cranborne Chase and West Wiltshire Downs Forum Panel	3 (1 Sub)	Cranborne Chase, Cranborne and Alderholt, and Verwood
Dorchester Heritage Committee	3	Dorchester
Dorchester Youth and Community Centre Advisory	1	Dorchester
Dorchester and Sherborne Citizens Advice Bureau	2	Dorchester
Dorchester Area Community Partnership	1	Dorchester
Dorchester Arts Centre	1	Dorchester
Dorchester Transport and Environment Plan Working Group	3	Dorchester
Dorchester Sports Centre- Stakeholder Group	2	Dorchester
Dorset Innovation Park Enterprise Zone Management Board	1	West Purbeck
Ferndown Community Association	1	Ferndown (from 4)
Gillingham and Shaftesbury Transport Group	1	Gillingham (from 3)
Heatherlands Community Centre	1	Ferndown (from 4)
Henstridge Airfield Consultative Group	1	Gillingham, Stalbridge and
Joint Working Group for Crossways and Moreton	2	Crossways and West Purbeck
Lyme Regis Local Area Partnership (Lyme Forward)	2	Lyme and Charmouth, and
Melcombe Regis Strategic Board	1	Melcombe Regis
Portland Harbour Consultative Committee	3	Portland (all local members)
Portland Quarries Liaison Group	3	Portland (all local members)
Priest's House Museum Trust Executive Council	2	Wimborne Minster
Prospect Business Park Management Company (Swanage)	1	Swanage
Senior Lunch Club	1	Sherborne (from 3)
Shaftesbury Abbey and Museum Trust Co Ltd	1	Shaftesbury Town (from 2)
Shaftesbury Abbey and Museum Preservation Trust	1	Shaftesbury Town (from 2)
Shaftesbury and District Tourism Association	1	Shaftesbury Town (from 2)
Shaftesbury Youth Club	1	Shaftesbury Town (from 2)
Sherborne Museum	1	Sherborne (from 3)
Sturquest	1	Sturminster Newton

Body	Dorset Council Places	Notes
Swanage Pier Trust	1	Swanage
The Ashley, Churchill and Thorner Education Trust (Dorchester Municipal Charities)	2	Dorchester
The Maltings Arts	1	Dorchester
Three Legged Cross Forum	1	West Moors and Three Legged
Trigon Landfill Site Liaison Group	1	Wareham
Walford Mill Education Trust	2	Wimborne Minster
Weymouth Museum Trust	2	Weymouth area
Wytch Farm Oilfield Consultative Committee	3	South East Purbeck and Wareham

Date of Meeting: 16 May 2019

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Executive Summary:

Shadow Council received a report at its meeting on 20 February 2019, on the proposed budget for 2019/20. Unfortunately, there was a drafting error with the report and the wrong precept and Council Tax charges were shown for the parish of Wool. This report looks to correct that matter.

Equalities Impact Assessment:

Not applicable

Budget:

No budget implications

Risk Assessment:

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: LOW

Residual Risk LOW

Other Implications:

None

Recommendation:

That Council agrees to the corrected precept and charges, as set out in the tables at 1.2 of the report

Reason for Recommendation:

To enable correct Council Tax bills to be issued in respect of Wool properties

Appendices:

None

Background Papers:

Budget Report dated 20 February 2019

Officer Contact

Name: Stuart Dawson, Head of Revenues & Benefits

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 Email: s.c.dawson@westwey.gov.uk

1. **Background**

1.1 It has come to light that there was a drafting error with the Budget Report that was considered by Shadow Council on 20 February 2019, and that, as a result, the wrong parish precept and Council Tax charges were shown for Wool Parish Council.

1.2 The tables below sets out the correct precept and parish charges for the parish.

Table 1 – Details of Wool precept and Parish Charge by Band								
Precept	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£71,000	£28.08	£32.76	£37.44	£42.12	£51.48	£60.84	£70.20	£84.24

Table 2 – Overall Council Tax by Band for Wool properties							
Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£1318.21	£1537.92	£1757.61	£1977.32	£2,416.72	£2856.14	£3295.53	£3954.64

1.3 Members are asked to agree to the corrections set out above to enable accurate Council Tax bills to be issued.